

**EUROPEAN FORMAT
CURRICULUM VITAE**



PERSONAL INFORMATIONS

Name/Surname	Alessandra Pupo
Address #1	Viale delle Nazioni, 42 – 45039 Stienta (RO) - Italy
Address #2	Via G. Medini, 26 – 44122 Ferrara (FE) - Italy
e-mail address	a.pupo@3istudiotecnico.it ; alessandra.pupo@ingpec.eu
Date of birth	14/07/1975
Nationality	Italian

**JOB APPLIED FOR
POSITION
PREFERRED JOB
STUDIES APPLIED FOR**

Design and structural construction management for civil and industrial structures in reinforced concrete, metal, masonry. Static testing and technical administration. Coordination of security at design and execution.

WORK EXPERIENCE

From August 2008 to present

Associated member of 3i Studio Tecnico Ingegneri Associati – Via Medini, 26 - Ferrara
Design and structural construction management for civil and industrial structures in reinforced concrete, metal, masonry. Static testing and technical administration. Coordination of security at design and execution.
3i Studio Tecnico Ingegneri Associati – Via Medini, 26 – Ferrara - Italy

From February 2001 to August 2008

Employee as civil engineer
Involved in projects from the concept and detail of the design through to implementation, testing and handover. Part of a team that ensures a building is fit-for-purpose and adheres to the project budget and schedule
Studio Ing. R. Musacchi – Via Camposabbionario, 47 – Ferrara - Italy

EDUCATION AND TRAINING

October 2001

Degree in Civil Engineering
University of Ferrara
Mathematics and scientific deep knowledge, scientific specialisms including mechanics, hydraulics, geotechnics, materials science and statistical analysis, planning, design, budgeting, surveying, construction management.
Valutation: 97/110

2002-2005

Certificate of attendance English Course
Wall Street Institute - Ferrara
I improved listening, reading, speaking, translation skills
Valutation: level "Milestone" (upper advanced English)

PERSONAL SKILLS

MOTHER TONGUE	ITALIAN				
OTHER LANGUAGES	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
ENGLISH	C2	C2	C1	C1	C2

COMMUNICATION SKILLS ▪ Good communication skills when dealing with clients, developers, consultants, elected representatives and the public
▪ Ability to understand and present others' points of view.
▪ Self motivator and ability to motivate others.

ORGANISATIONAL / MANAGERIAL SKILLS ▪ leadership
▪ problem solving

JOB-RELATED SKILLS ▪ Highly developed numeracy and computer literacy skills.
▪ Good communication, planning and organisational skills.
▪ Writing accurate technical reports.

COMPUTER SKILLS ▪ Computer literate and conversant with MS Office suite and relevant engineering software packages (AutoCAD 2D, Straus 7, Edilus, Aedes Software).

OTHER SKILLS ▪ Practical, methodical, and accurate
▪ Keeping up to date with industry best practice.
▪ Knowledge of contract technical specifications and their implementation.
▪ Familiar with translation software tools.
▪ Able to prioritise work.
▪ Able to work to tight deadlines.

DRIVING LICENCE ▪ B